

CASTLE ROCK

BREWERY

Title: Assistant Accountant

Location: Castle Rock Brewery, Queensbridge Rd, Nottingham, NG2 1NB

Hours: 30 hours per week – flexibility on working hours an option

Salary: Salary based on £30,000 full time – Pro Rata 30 hours per week
£24,000

Holiday: 20 days holidays plus 8 bank holidays on a pro rata basis

Closing date: Friday 14th November

DESCRIPTION:

An exciting opportunity has arisen within our Financial Department for an Assistant Accountant. The successful applicant must be able to demonstrate a keenness & willingness to take on new tasks.

The role offers exposure to a variety of duties including:

- Bank Reconciliations using Sage Intacct
- Assisting in month end reconciliations
- Supporting the Head of Finance in the preparation of monthly management accounts
- Payroll cover for holidays/illness
- Adhoc administrative duties

The successful candidate will have:

- Accounts experience
- Good excel & word skills
- Excellent attention to detail
- Ability to work as part of a team

To apply, please send your CV and covering letter to
managementaccountant@castlerockbrewery.co.uk