

# CASTLE ROCK

## BREWERY

**Title:** Assistant Accountant

**Location:** Castle Rock Brewery, Queensbridge Rd, Nottingham, NG2 1NB

**Hours:** 30 hours per week – flexibility on working hours an option

**Salary:** Salary based on £30,000 full time – Pro Rata 30 hours per week  
£24,000

**Holiday:** 20 days holidays plus 8 bank holidays on a pro rata basis

**Closing date:** Monday 29<sup>th</sup> September

### DESCRIPTION:

An exciting opportunity has arisen within our Financial Department for an Assistant Accountant. The successful applicant must be able to demonstrate a keenness & willingness to take on new tasks.

**The role offers exposure to a variety of duties including:**

- Bank Reconciliations using Sage Intacct
- Assisting in month end reconciliations
- Supporting the Head of Finance in the preparation of monthly management accounts
- Payroll cover for holidays/illness
- Adhoc administrative duties

**The successful candidate will have:**

- Accounts experience
- Good excel & word skills
- Excellent attention to detail
- Ability to work as part of a team

To apply, please send your CV and covering letter to  
[managementaccountant@castlerockbrewery.co.uk](mailto:managementaccountant@castlerockbrewery.co.uk)